



Department of Employee & Organizational Development

March 28, 2024

Dear Respondents:

Ref: Cleaning Services – CO/DEOD/2024-001-Office Cleaning Service

This Addendum #2 contains 1 page.

Question: In preparing our submission, we have noted an inconsistency between the RFP and the SLA with respect to consumables. Please clarify as this bears significantly on pricing.

The RFP:

“The Supplier shall include for the supply and provision of the following:

1. All consumables deodorants, furniture cleaners, etc. (environmentally friendly in best quality & reputed make i.e. Proctor & Gamble; Krylon/Carroll; or of a similar standard to the approval of the client) and special items like vacuum cleaners. This excludes dish detergent, liquid hand soaps, urinal tablets and disinfectant, hand towels, toilet paper, sanitary bags, and trash liners which will be provided by the Government...”

The SLA:

“B. Supplier Equipment:

1. You shall provide all materials, chemicals and equipment necessary to carry out the Service as well as the consumables to be provided such as all paper products, trash receptacles bags, soap and air fresheners.

2. You shall include for the supply and provision of the following:

a) All consumables like, Bin Liners Detergent, liquid soaps, Floor Polish, deodorants, Room freshener,

etc. (environmentally friendly in best quality & reputed make....”

Response:

The information in the RFQ is the correct information regarding consumables.

END OF ADDENDUM #2