

Childcare Connections

Child Care Regulation Programme Definitions

Based on the feedback from the relationship survey CCRP has created a list of definitions of

Certificate of Registration – a certificate issued by the Director of Health authorizing a person to act as a day care provider.

Child – under the lower limit of compulsory school age.

Child Care Regulation Officer – a person appointed to act as an inspector by the Minister of Health for part IX of the Children Act 1998.

Day Care – the temporary, non-residential care and supervision of a child for at least two hours a day.

Day Care Centre (DCC) – a place in which day care is offered on a regular basis for reward to four or more children who are not of common parentage, whether known as a day care centre, child care centre, nursery, nursery school, kindergarten or by any other name.

Day Care Provider (DCP) – means a person who provides day care to not more than three children for reward at such premises, including the place of residence of such person as may be approved by the Director of the Department of Health.

Direct Supervision - providers should directly supervise children, and assistants, by clear line of sight and within hearing at all times even when children are toileting, napping, or beginning to wake up. (Standard 6). No child should be unattended at any time including isolation periods. (Regulation 8).

Licence – means a licence issued by the Director of the Department of Health authorizing the holder of the licence to operate a day care centre.

Maximum Building Capacity - total number of children the building can hold without any furnishings in place. This number is calculated by measuring all identified classroom spaces to determine the total square footage (length x width) divided by 25sqft per child.

Monitoring Form – formal document used to record visits completed, documents received, areas of non-compliance with citations and action dates for “Must” items and suggestions for “Should” items with no action date, documented as awareness.

Must Item - is used when the action or item is required in Bermuda law.

Permitted Number - this number is determined by the calculation of identified activity spaces and is documented on your licence. The permitted number is calculated by determining the activity space accessible to children in each classroom. The activity space is calculated by first determining the square footage of a room (length x width) and then deducting the square footage of the furnishings in the space which include adult desk, fixed furnishings, shelving, storage cubbies, and sleep equipment.

Provisional Certificate or Licence - means a certificate or licence that is of lesser status than being fully licensed or registered. These may be issued as a result of a matter of non-compliance or an assessment where it is indicated that risks need to be (better) managed. The provisional status is intended to give the establishment a reasonable period of time, not exceeding six months, to resolve the risk profile and or to achieve compliance. This is also issued to new centres/providers to allow increased monitoring.

Should Item - is used when describing a best practice.

Unannounced Visit - a visit to a Day Care Provider Premise or Day Care Centre Facility that has not been prescheduled by a CCRP officer.

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