



GOVERNMENT OF BERMUDA MINISTRY OF HOME AFFAIRS

PATI Information Statement

Name of Public Authority: TELECOMMUNICATIONS COMMISSION

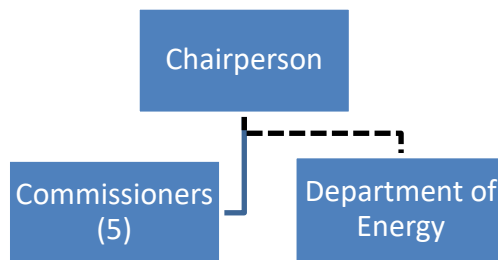
Introduction:

The Public Access to Information Act of 2010 not only grants the public the statutory right to access information about how its government operates but also affirms the Government's obligation to provide information upon request. To promote transparency in its operations, the Telecommunications Commission issues this statement to offer insight into its functions, services, and obligations to the public. The information provided includes operating procedures, documents governing the Commission's decision-making processes, and general information about its day-to-day activities.

Please note that, despite its name, the Department of Energy is also responsible for Telecommunications, Space, and Satellite matters, following its merger with the Department of Telecommunications in 2018. The Telecommunications Commission is a 'reactive' body and convenes only when there are matters requiring attention.

Section A: Structure, Organization and Legislation [sS(l)a]

ORGANIZATION CHART 2024



Legislation

Telecommunications Act 1986 (only those sections relating to Broadcasting)
Government Authorities (Fees) Act 1971
Government Fees Act 1965

Section B: 1) Functions, powers, duties of the Authority [s5(1)b]

Powers of the Telecommunications Commission

Provides advice to the Minister responsible for Telecommunications on Broadcasting Licenses.

Duties of the Telecommunications Commission

As required by the Telecommunications Act 1986, the Commission's duties are to:

- Issue Broadcasting Licenses
- Provide advice and guidance to the Minister responsible for Telecommunications.

Section B: 2) Obligations under PATI Act 1s5(1)b]

To provide an **information statement** for the public and promulgate it [s5],

- To provide **other information** to the public so that the public needs only to have minimum resort to the use of the Act to obtain information [s6]. This includes:
 - General information, e.g. activities of the Authority
 - Log of all information requests and their outcome
 - Quarterly expenditure (upon request) [s6(5)]
 - Contracts valued at \$50,000 or more.
- To **respond to information requests** in a timely manner [s12-16]
- To **track information requests**, and provide this data to the Information Commissioner
- To respond to requests from the Information Commissioner [s9]
- To **amend personal information** held by the Authority that it is wrong or misleading following a written request by the person to whom the information relates [s19]
- To conduct an **internal review** if formally requested [part 5]
- To give evidence for **review** by **the Information Commissioner** [part 6, 47(4)], or for **judicial review** [s49], if required

- To provide an **annual written report** to the Information Commissioner of the status of information requests [s58 (3)].
- **To do anything else as required** under the PATI Act and subsequent Regulations [s59, 60], including:
 - **Fees** for Requests for information
 - Management and maintenance of **records**
 - **Procedures** for administering the Act
- To **train staff and make arrangements** so as to facilitate compliance with the Act [s61]
- To **designate one of its officers** to be the person to whom requests are directed [s62]

Section C: Services and Programmes [sS(l)c]

Services:

The Telecommunications Commission issues broadcasting licenses and conducts inquiries as directed by the Minister responsible for Telecommunications.

Section D: Records and documents held [sS(l)d]

The Telecommunications Commission keeps records of meetings held.

Section E: Administration (all public access) manuals [sS(l)e]

- Financial Instructions

Section F: Decision-making documents [s5(1)f]

- Telecommunications Act 1986
- Financial Instructions

Section G: The Information officer [s5(1)g]

Contact Adrian Dill

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Section H: Any Other Information [s5(1)h]

None

Section I: Any Other Information To be Provided? [s5(1)i]

None

Section J: Information Statement: Copies and Updates [s5(2,3,4,5)]

Every public authority shall update its information statement at least once a year, and make it available for inspection by the public at reasonable times by [s5(1-5), PATI Act]:

Date Information Statement was updated: 7 January 2025

Locations of Information Statement:

Confirm copies of Information Statement are available at the following sites:

- Your principal office: 3rd Floor Government Administration Building, 30 Parliament Street, Hamilton HM12 Y
- The Bermuda National Library; y
- The Bermuda Archives; y
- Available electronically, y
- Website for public authority 19 www.gov.bm y
- Have you published a notice in the Gazette indicating the places where the information statement is available for the public? Y
- With the Information Commissioner. y

Sign and Date:



7 January 2025