

SUBMITTAL CHECKLIST

MANDATORY REQUIREMENTS	Notes	Tick if submitted
Mandatory Submittal Form (Appendix B)		
Pricing Form (Annex B)		
Certificate of Confirmation of Non-Collusion (Appendix E)		
Certificate of Incorporation		
Joint Venture Submission Requirements	If Submitting as Joint Venture please refer to RFP documents - APPENDIX D RFP Particulars for special requirements. Need to demonstrate that full scope of works will be completed by the Joint Venture. <u>Agreement between Partners must be submitted.</u>	
Method Statement and Timetable for all Deliverables	Without this, understanding of the Works and assumptions for pricing cannot be evaluated	
PRE-CONDITIONS OF AWARD (only to be submitted by successful Proponent)		
Proof of Insurance		
Health and Safety Plan		
Financial Checks	This checks will be performed by the Government. No need to submit anything.	
SUBMITTAL REQUIREMENTS FOR EVALUATION OF PROPOSALS (Not Mandatory but loose points if not submitted). The submittal will be evaluated on Price and non-price factors.		
Information required to demonstrate Experience and Capability AND		
Qualifications and References Form (Annex H)		
Any additional Information required to demonstrate understanding of the tender, availability and capacity to meet the requirements and schedule		
Professional References (3)		
Financial Reference (1)		
Local Benefit Form (Annex I)		
Safety and Health Record		
Proposal for technical support during tower assembly and erection		