

ANNEX B: PRICING FORM

Project Name: Job Evaluation project for the Bermuda public Schools System

To be completed by Proponent

Proponents must use this Pricing Form to submit their pricing for the Services (Deliverables) described in this RFP.

A Fixed Price for each item in the Pricing Form must be provided.

1) PROJECT PRICING

Fixed Price to deliver the Services (Deliverables) described in this RFP The price for each of the following which is included within the Total Fixed Prices			
Description		Fixed Price per Deliverable	Delivery in Number of Days
i) Data Collection			
	Price for each deliverable within the Data Collection Phase:		
	1. Review and analyze existing job descriptions- Bermuda Union of Teachers (BUT)	\$	
	2. Review and analyze existing job descriptions Bermuda Public Service Union (BPSU)	\$	
	3. Review and analyze Organizational Charts	\$	
	4. Review and analyze Salary information	\$	
	5. Develop an interview guide to capture information required to evaluate the content of posts	\$	
	6. Provide guidance and support in identifying individuals to be interviewed at each line level	\$	
	7. Facilitate interviews as required	\$	
	Subtotal Fixed Price for Phase i)	\$	

	Description	Fixed Price per Deliverable	Delivery in Number of Days
	ii) Job Evaluation		
	Price for each deliverable within the Job Evaluation Phase:		
	1. Provide job evaluation training for Management Consultant Services (MCS) of the Cabinet Office.	\$	
	2. Prepare a report of findings with recommendations	\$	
	3. Prepare and submit written updates throughout the process	\$	
	4. Provide technical direction for the presentation of findings	\$	
	5. Establish job measurement methodology for established and non-established positions	\$	
	6. Facilitate the drafting and production of the job evaluation results	\$	
	7. Communicate results to key stakeholders	\$	
	8. Provide guidelines/recommendations for implementation	\$	
	9. Provide an evaluation tool for the Management Consultant Services (MCS) of the Cabinet Office to use moving forward	\$	
	Subtotal Fixed Price for this Phase ii)		
	iii) Report		
	Price for each deliverable within the Report Phase:	\$	
	• Generation of a comprehensive final report		
	Subtotal Fixed Price for this Phase iii)	\$	

GRAND TOTAL FOR ALL PHASE (, II, III)

(FIGURES) BD\$ _____

(WORDS) _____

ESTIMATED CONTRACT DURATION

CONTRACT PERIOD: CALENDAR DAYS
PROPOSED START DATE: 2018
PROPOSED COMPLETION DATE: 2018

DATED THIS _____ DAY OF _____, 20____

SIGNED:

(SIGNATURE) _____ IN THE CAPACITY OF _____

[BLOCK LETTERS]

DULY AUTHORIZED TO SIGN TENDERS FOR AND ON BEHALF OF: _____ (COMPANYNAME)

(ADDRESS) _____

WITNESS:

(SIGNATURE) _____ IN THE CAPACITY OF _____

[BLOCK LETTERS]