

Lower Example Apartment
 Example Cottage
 1 Example Street
 Example Parish EG 01

012345678

Carefully read over the below questions and follow the instructions to correctly complete the form in respect of the above valuation unit.

<p>1) Occupation - Please tick <u>one</u> box specifying whether this unit is:</p> <p>a) Owner-occupied <input checked="" type="checkbox"/></p> <p>b) Occupied/Rented by a relative/employee <input type="checkbox"/></p> <p>c) Rented <input type="checkbox"/></p> <p>d) Vacant <input type="checkbox"/></p> <p style="text-align: center;">PROCEED TO QUESTION 2 ➔</p>	<p>2) Indicate:</p> <p>a) # of Bedrooms <input style="width: 40px; text-align: center;" type="text" value="3"/> # of Bathrooms <input style="width: 40px; text-align: center;" type="text" value="2.5"/></p> <p>or tick if a Studio Unit <input type="checkbox"/></p> <p>b) if the property has: (please tick what applies)</p> <p>Private Beach <input type="checkbox"/> Boat Slip <input checked="" type="checkbox"/> Dock/Jetty <input type="checkbox"/></p> <p>Pool <input checked="" type="checkbox"/> Sauna <input type="checkbox"/> Squash Court <input type="checkbox"/></p> <p>Tennis Court <input type="checkbox"/></p>
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➤ If you ticked **c) Rented** in Question 1, please proceed to Question 3.
 ➤ **Otherwise, you need only to complete the Declaration at the end.**

<p>3) Trust Information:</p> <p>a) Is the property held in Trust? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>b) If Yes, is the tenant a settlor of the Trust, beneficiary or related to the same, or in any way connected to the Trust? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
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➤ If you ticked Yes to **both** parts a) and b) in Question 3, you need only complete the **Declaration** at the end.
 ➤ **Otherwise, please proceed and complete Questions 4 – 7 and the Declaration** at the end.

<p>4) Rent Details - Please state:</p> <p>a) The current rent paid by the tenant.</p> <p>b) The date when this rent was first payable.</p> <p>c) The date the tenant first occupied this unit.</p> <p>d) Length of the tenant's lease and the date it commenced.</p> <p>e) Whether this unit was rented to the tenant through a real estate agent and if so, state real estate Company name.</p> <p>f) If the rent was approved/set by the Rent Commissioner.</p>	<p>\$ _____ per month</p> <p><input style="width: 80px; text-align: center;" type="text" value="MM / YYYY"/></p> <p><input style="width: 80px; text-align: center;" type="text" value="MM / YYYY"/></p> <p>_____ years <input style="width: 60px; text-align: center;" type="text" value="MM / YYYY"/></p> <p>Yes <input type="checkbox"/> Company _____ No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know <input type="checkbox"/></p>
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<p>5) Additional Units included in Rent:</p> <p>a) Does the tenant rent more than one unit at the property? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>b) If Yes, does the rent in 4a. above include the extra unit(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>c) If Yes, provide the assessment number(s) for the extra unit(s). Assessment #(s) _____</p>	
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<p>6) Furnishings: Does the tenant's rent in 4a. above include the following:</p>	<p>Appliances Only <input type="checkbox"/></p> <p>Furniture (full) <input type="checkbox"/> Furniture (partial) <input type="checkbox"/></p>
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<p>7) Tenant's Improvements:</p> <p>a) Give details of any major works the tenant has done to this unit and the date e.g. added a swimming pool in 2013.</p> <p>b) Were the works a condition of the lease? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>c) If any lump sum, other than the deposit, was paid by the tenant at the start of the lease, please give details. Amount \$ _____</p>	
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8) Responsibilities:
 Is the Landlord or Tenant responsible for the following (please tick):

	Internal Repairs	External Repairs	Land Tax	Electricity	Gardening	Maid / Cleaning	Internet / Wi-Fi
Landlord	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tenant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DECLARATION: It is an offence to submit false information and such offence is punishable by a fine and/or imprisonment.

I declare the above particulars are true as owner / tenant / agent / trustee (please circle as appropriate)

Signed Erica Example Date 1 / 10 / 2019
 Day Month Year

Print name Ms. Erica Example
 Email address E.Example@eg.com Daytime phone #(s) 123-4567 (wk) / 987-6543 (cell)

Thank you for completing this form. Please return it in the enclosed pre-paid envelope.